

0	õTgcej kpi Ptqhkekgpe{ & Ehhgevkxgpguu ó Tgpwtg & Ptqo qvkqp Odugtxcvkqp Fqto ö wugf d{ cmCj cktu kp COFAC (pqvCTLE qt gzvgtpcntgxkgy gt)
0	

Creates a Supportive Environment	1	2	3	4	5	N/A	Comments
Returns tests/assignments at middle (or later) of time in							
class							
Appropriate use of time (begins/ends on time)							
Acknowledges student comments/questions							
Avoids sarcasm and negative (off topic) criticism							

Establishes a climate of courtesy

Tj g hqmqy kpi pqvgu crrn (vq cmhcewn (o go dgtu cpf f grctvo gpw kp vj g Cqmgi g qh Fkpg Atvu & Cqo o wpkecvkqp.

- 1. Lco ct Upkxgtuk/{ f guki pc/kqp cu yj g hcewn/{ o go dgtu kpu/kwwkqp.
 - c. Rgugctej, Pwdrkeckqp, Sej qrctuj kr, cpf/qt Ctgckxg Aevkxkkgu vj cvf gpqvg cp{
 wpkxgtukv{ qvj gt vj cp Lco ct Upkxgtukv{ hqt vj g hcewnv{ o go dgt tgrtgugpvkpi
 Lco ct Upkxgtukv{ y kmpqvdg crrrkgf vq ucvkuh{ o kpko wo tgs wktgo gpvu hqt Tgpwtg
 & Ptqo qvkqp vq Auuqekcvg Ptqhguuqt qt Ptqo qvkqp vq Ptqhguuqt.
 - d. Rgugctej, Pwdrkecvkqp, Sej qrctuj kr, cpf/qt Ctgcvkxg Aevkxkkgu eqo r rgvgf kp vj g f wtcvkqp qhõvko g vqy ctf vgpwtgörtkqt vq lqkpkpi Lco ct Upkxgtukx{ ecp dg eqpukf gtgf dwo c{ pqvdg eqwpvgf vqy ctf vj g o kpko wo tgs wktgo gpv.
- 2. Opi qkpi, cppwcneqpvkpwkv{
 - c. Exkf gpeg kp cppwcntgxkgy u eqpukuygpvn f go qpuvtcvgu vj g qpi qkpi qt eqpvkpwcn pcwtg qhtgugctej, uej qrctuj kr, qt etgcvkxg cevkxkkgu.
- 3. Ygct 5 (Auuqekevg Ptqhguuqt vq Ptqhguuqt qpn(): Srtkpi EzvgtpcnRgxkgy gt
 - EzvetpenRgxkgy gt hqt Yget 5 f gef rkpg: Oevqdgt 1^{uv} kp Femqh Yget 4 (ugg Tgeej kpi)
 - o Tj g gzvytpentgxkyy gt y kmeuuguu Rgugetej, Sej qretuj kr, Ctgevkxg Aevkxkkyu.
 - Tj g gzvgtpcntgxkgy gt o wuvdg vgpwtgf cpf cvvj g tcpmqhPtqhguuqt cvcp kpuvkwkqp qhj ki j gt gf wecvkqp.
 - Ip ceeqtf cpeg y kji õPtqo qvkqp vq Ptqhguuqt ó EzvgtpcnRgxkgy gtu.ö [MAPP 02.02.31]

Fqt y grtqo qwlqp vq Auuqekcvg Ptqhguuqt, hcewn { uj qwrf j cxg c tgi kqpcncpf pcwlqpcndqf { qh y qtm Tj ku rkuvku pqvgzj cwuvkxg, cpf kv ku gzr gevgf yj cveqo o kwgg o go dgtu cpf tgxkgy gtu y km wug yj gkt lwfi o gpvy j gp gxcnwcwlpi kwgo u pqv kpenwf gf.

Dqewo gpvcvkqp qh cevkxg r ctvkekr cvkqp kp uej qrctn(cej kgxgo gpvu uj qwrf kpenwf g:

Vgpwg

Pggt Rgxkgy

Tj g o kpko wo gzrgewckqp hqt crrnkeckqp vq vgpwtgf uwwu cpf Auuqekcvg Ptqhguuqt, ku cvrgcuv40 rqkpvu ceewo wrcvgf qxgt vj g ukz-{gct rgtkqf kp cp{ eqo dkpckqp qh vj g hqmqy kpi .

Pwdrkecklepu (kpenwf g tgr tkpvu). Pwdrkecklepu uj qwrf dg o cf g f wtkpi {qwt vko g cvLco ct cpf, vj wu, etgf ksgf vq Lco ct.

 $Svgcf \{ tgeqtf \ qhr \ wdr kec vkqp \ qh \ dqqmu, \ o \ qpqi \ tcr j \ u, \ ej \ cr \ vgtu \ kp \ dqqmu, \ eqo \ r \ wgt \ uqh w \ ctg$

Bqqmuwdo kuukqpu

Ef kqt qhlqwtpcn, vgz vdqqm, qt uej qrctn(gf kkqpu

Pwdrkeckqp qh vtcpuet kr vu cpf et kkecngf kkqpu

Svgcf { tgeqtf qhr wdrkecvkqp/ceegr vcpeg qhctvkergu cpf tgxkgy u kp tghgtggf lqwtpcnu

2. Sej qrctn(/Ptqhguukqpcn/Ctgcvkxg y qtmu

Pgthqto cpegu qt gzj kdkkqpu qh y qtmkp lwtkgf qt etksks wgf xgpwgu Cqo r gvkkqpu

```
Rgeqi pkkqp qho gf kc r tqf wewi
Fkro u
Vkf gqu
Pqf ecuvu
Brqi u
Ptqf wevkqp qh
Fkro u
Pqf ecuvu
Tgrgxkukqp Ptqi tco u
Mwnko gf kc Ptqf wewi
```

3. Sej qrctn(r cr gtu r tgugpvgf cvr tqhguukqpcno ggvkpi u (kpenwf g vkvrg, cp{ eq-r tgugpvgtu, gxgpv, rqecvkqp, f cvgu).

Ipxkgf Lgewtgu

5. Mckpvgpcpeg qhc ewttgpvr gtur gevkxg kp f kuekr nkpg vj tqwi j cwgpf cpeg cvr tqhguukqpcn o ggvkpi u, y qtmuj qr u, ugo kpctu, qt etgf kveqwtugu, cpf eqo r ngvkqp qhcf f kkqpcni tcf wcvg y qtm f gi tggu, qt egt vkhkecvgu.

Mgo dgtuj kru kp f kuekr nkpg-tgrevgf tgi kqpenepf pevkqpenrtqhguukqpenuqekgvkgu.

Awgpf cpeg cvcrrtqrtkcvg tgi kqpcncpf pcvkqpcnrtqhguukqpcnuqekgvkguøcevkxkkkgu.

Sgtxkpi qp lqwtpengfkqtkenqt tgxkgy dqetfu.

Rgxkgy uwdo kuukqpu hqt eqphgt gpegu.

- 6. Dktgevkqp cpf rgcfgtuj kr qhgzvtc-ewttkewrct ugo kpctu, y qtmuj qr u, f go qpuvtcvkqpu, qt eqo r ctcdrg etgcvkxg cevkxkkgu (pqvtgrcvgf vq tgi wrct ercuutqqo vgcej kpi u)
- 7. Lkuvqh hwpf gf tgugctej cpf uej qrctn{ cevkx kukgu d{ vkurg, hwpf kpi uqwteg, co qwpv, cpf r gt kqf qh hwpf kpi.

Fwpf gf

Upf gt Rgxkgy

Ezygtpcm/ hwpf gf uwrrqtvqhuej qrctn/ cevkxk/

Gtcpw

8. Lkuvqhpqp-hwpfgf tgugctej cpf uej qrctn{ cevkxkkgu.

Gtcpw

9. Dktgevkqp qh yi gugu, f kuugt vcvkqpu, cpf wpf gti tcf wcvg tgugctej r tqlgevu, cu y gmcu ugt xkeg qp eqo o kwggu:

Dkuugtvcvkqpu

McuvgtuøTj gugu

Hqpqtu Tj gugu

Upf gti tcf wcvg Rgugctej Ptqlgewi

Gtcf wcvg cpf Upf gti tcf wcvg (ur gelh{) Cqo o kwggu

3. Sej qretn{ r cr gtu r tgugpvgf cvr tqhguukqpcno ggvkpi u (kpenwf g vkurg, cp{ eq-r tgugpvgtu, gxgpv, rqecvkqp, f cvgu).

Ipxkgf Lgewtgu

Cqpvkdwgf Ptgugpvcvkqpu

Oh-eco r wu

Op-eco r wu

eqphgtgpegu

Ptgugpvcvkqp qhuej qrctn(rcrgtucvugo kpctucpf y qtmuj qru

Pgfci qi kecnrtgugpvcvkqpcvy qtmuj qru, ugo kpctu, cpf eqphgtgpegu

Rgeqtf qhuwuvckpgfrctvkekrcvkqpkprtqhguukqpcnuqekgvkgucugxkfgpegfd{

rtgugpvcvkqpqhuejqrctn(rcrgtu, rgfci qi kecnrtgugpvcvkqpuqtrgthqtocpegucvrtqhguukqpcnxgpwgu, qtqvjgtgsvkxcrgpvcevkxkv{cuuqekcvgfykjrtqhguukqpcneqphgtgpegu.

Swuvckpgftgeqtfqhrgfci qi kecnrtgugpvcvkqpucvyqtmujqru, ugo kpctu, cpf

- 4. Sgtxleg cu c eqo o gpvcvqt, r cpgrkuv, qt f knewnucpvcvr tqhguukqpcno ggvkpi u
 Pgthqto cpegu cvr tqhguukqpcno ggvkpi u cpf rgctpgf uqekgvkgu.
 Sgtxg cu lwf i gu qh eqo r gykkqpu qt hguvkxcnı.
- 5. Mckpygpcpeg qhc ewttgpvr gtur gevkxg kp f kuekr nkpg yi tqwi j cwgpf cpeg cvr tqhguukqpcn o ggvkpi u, y qtmuj qr u, ugo kpctu, qt etgf kveqwtugu, cpf eqo r ngvkqp qhcf f kkkqpcni tcf wcvg y qtm f gi tggu, qt egtvkhkecvgu.

Mgo dgtuj kru kp f kuekr nkpg-tgrcvgf tgi kqpcncpf pcvkqpcnr tqhguukqpcnuqekgvkgu

	Swurckpgf tgeqtf qh cwgpf cpeg cpf r ctvlekr cwlqp kp r tqhguukqpcneqphgtgpegu
	Mgo dgtuj kru kpf kuekrnkpg-tgnevgf tgi kapenepf pevkapenrtahguukapenuaekgvkgu
6.	Dktgevkqp cpf ngcfgtuj kr qh gzvtcewttkewrct ugo kpctu, y qtmij qr u, f go qpuvtcvkqpu, qt eqo r ctcdng etgcvkxg cevkxkvkgu (pqvtgncvgf vq tgi wrct encuutqqo vgcej kpi). Af lwf kecvkqp hqt kpvgtpcvkqpcn, pcvkqpcn, cpf tgi kqpcnngxgneqo r gvkvkqpu Rgukf gpekgu
7.	Lkuvqhhwpfgf tgugctej cpf uej qrctn(cevkxkklgud{ vkvrg, hwpfkpi uqwteg, co qwpv, cpf rgtkqf qhhwpfkpi.
	Fwpf kpi È o t Upf gt Rgq M\$ep/
	Upf gt Rgxkgy
	Ezvetpcm(hwpfgfuwrrqtvqhuejqnctn(cevkxkv(oc{kpenwfgitcpvutgncvgfvq
	vgcej kpi kortqxgo gpvu qt ewttkewnwo f gxgmqro gpv)
	Ay ctfucpf i tcpveqpvtcevucuc tguwnvqhpcvkqpcncpf kpvgtpcvkqpcneqorgkkkqpu
	Ezvetpcm(hwpfgfuwrrqtvqhuejqnctn(cevkxkv(oc{kpenwfgitcpvutgncvgfvq
	vgcej kpi kortqxgogpvu qtewttkewnwofgxgnqrogpv)
8.	Lkuvqhpqp-hwpfgftgugctejcpfuejqrctn(cevkxkkgu.
	Ezvetpcm(hwpfgfuwrrqtvqhuejqnctn(cevkxkv(oc{kpenwfgitcpvutgncvgfvq
	vgcej kpi kortqxgogpvu qtewttkewnwofgxgmqrogpv)
	Ay ctf u cpf i tcpveqpvtcevu cu c tguwnvqh pcvkqpcncpf kpvgtpcvkqpcneqo r gvkxkqpu
	Ezvetpcm(hwpfgfuwrrqtvqhuejqnctn(cevkxkv(oc{kpenwfgitcpvutgncvgfvq
	vgcej kpi kortqxgogpvu qtewttkewnwofgxgmqrogpv)
9.	Dktgevkqp qh yi gugu, f kuugt vcvkqpu, cpf wpf gti tcf wcvg tgugctej r tqlgewi, cu y gmcu ugt xkeg
	o wqorgwld o w cuy 91 r & 91

O

r)1

Hqpqtu Tj gugu

Upf gti tcf wcvg Rgugctej Ptqlgewi

Gtcf wcvg cpf Upf gti tcf wcvg (ur gelh{) Cqo o kvvggu

Aevkag, uwuwckpgf rctvkekrcvkqp kp vjgitcf wcvgrtqitco (cu crrtqrtkcvg) cu c i tcf wcvg eqo o kvvgg o go dgt cpf tguqwteg rgtuqp

10. Ctgcvkxg Aevkxkv{ cpf Ptqf wevkqp

Swi i guvgf o kpko wo qh3 uj qtvf qewo gpvu qt qpg hgcwtg ngpi vj f qewo gpvqxgt vj g eqwtug qh vj g vgpwtg f gxgnqr o gpv.

Pqr wrct r wdrkeckqp kp tghgtggf f qewo gpvu, kpenwf kpi gf kqtkcn, qr-gf kqtkcn r qrkkecnectvqqpu cpf qvj gt ucvktg, cu y gmcu j ctf / uqhvpgy u eqr {.

Cqpuwncvlqp y ky r wdrkuj gtu, kpenwf kpi etgcvlqp cpf/qt r tqhguukqpcntgxkgy qh o cpwuetkr vu, ej cr vgtu, cpekrct { vqqnu, y qtmdqqmu, qt qvj gt o gf kc r tqf wevu.

11. Oyi gt

Swurckpgf tgeqtf qhtgegkrvqheqo o kuukqpu qt rtk gu

PROFESSIONAL SERVICE TO THE DISCIPLINE, UNIVERSITY, COMMUNITY College of Fine Arts & Communication Tenure & Promotion from Assistant Professor to Associate Professor

Sgtxleg ku dtqcf n{ eqpurtwgf cu yi g eqo o koo gpv vq r tqxkf kpi uwr r qtv vq yi g Upkxgtukx{ eqo o wpkx{, yi g dtqcf gt uqekgv{, cpf c hcewnx{ o go dgt'u ugngevgf cecf go ke hkgrf, gz vgpf kpi dg{qpf yi g eqphkpgu qh yi gkt qhhkekcn vgcej kpi cpf/qt tgugctej tqngu.

Schuh{kpi ý go kpko wo r gthqto cpeg etkytkc qwrkpgf hqt vgpwtg qt r tqo qulqp f qgu pqvcuuwtg vgpwtg qt r tqo qulqp. Tj g ecpf kf cvg⁄u eqpvtkdwkqpu vq pqvqpn{ ý g f gr ct vo gpwu o kuulqp, dwcmq y g Cqmgi g qh Flpg At vu & Cqo o wpkeculqp⁄u (COFAC) o kuulqp y gki j j gcxkn{. Tgpwtg cpf r tqo qulqp vq Auuqekcvg Ptqhguuqt pgeguukcvgu kpetgcugf ugtxkeg cpf eqmcdqtcvlqp umkmu, f go qpuvtcvkpi ý g cdkrkv{ vq co cni co cvg f khgtkpi gzr gtkgpegu cpf cy ctgpguugu r tgugpvy ký kp c eqo o kvgg. Ipf kxkf wcm cvcmmgxgmu o wuvhwhkmy gkt tgur qpukdkrkvkgu eqmgi kcm{ cpf r tqhguukqpcm{ vqy ctf u uwxf gpvu, uvchh, hcewn{, cpf ý g r wdrke. PtqhguukqpcnSgtxkeg ku rko kvgf vq ugtxkeg ý cvku wpr ckf.

Pct wekr c whap kp Camei g cpf Upkx gtukx{ chhcktu Sgtxkeg rkuvgf kp vj g ecvgi qtkgu dgrqy, y j kej qtki kpc vgf htqo vj g F2.08, uj qwrf dg kf gp wkhkgf kp vj g ecvgi qtkgu cu

Pct kekr c kqp kp Cqmgi g cpf Upkxgtukx{ chhcktu

Sgtxleg rknyf kp yj g ecvgi qtkgu dgrqy, y j kej qtki kpcvgf htqo yj g F2.08, uj qwrf dg kf gpvklkgf kp yj g ecvgi qtkgu cu Dgr ctvo gpvcnSgtxleg, COFAC Sgtxleg, Upkxgtukx{ Sgtxleg.

Ethgevkxg eqpvtkdwkqpu qp f gr ctvo gpvcn, eqngi g cpf wpkxgtukv{ eqwpeknu cpf eqo o kwggu o ggvkpi tgi wrctn{, kpenwf kpi Fcewn/{ Sgpcvg. Cqo o kwggu cpf eqwpeknu vj cvf q pqvo ggv uj qwrf pqvdg kpenwf gf.

Dqewo gpvgf tguwnu qhugtxleg cu ej ckt qhf gr ctvo gpveqo o kwggu, eqmgi g eqo o kwggu/eqwpeku cpf wpkxgtuk{ eqo o kwggu/eqwpeku (kpenwf kpi cf j qe eqo o kwggu) o ggvkpi cvngcuvqpeg gcej ugo guvgt, kpenwf kpi Fcewn{ Sgpcvg. Cqo o kwggu cpf eqwpeku vj cvf q pqvo ggvuj qwrf pqvdg kpenwf gf.

Sgtxleg kp Fwpftckulpi, kpenwfkpi y qtmlpi cvhwpftckulpi cevkxkkgu/gxgpvu kp xctkqwu tqngu cpf o ggvkpi hwpftckulpi i qcnu ghhgevlxgn{.

Hcxkpi cp cevkxg tqrg kp qti cpk kpi cpf/qt r ctvkekr cvkpi kp tgetvkxkpi cpf tgvgpvkqp cevkxkkgu cpf gxgpvu.

- o Rgetwkikpi cevkxkikgu cpf/qt gxgpw
- o Rgvgpvkqp cevkxkvkgu cpf/qt gxgpvu